

**ST. MARY'S COUNTY GOVERNMENT
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman
Danny Johnson, Secretary*



COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, President
Michael L. Hewitt, Commissioner
Tom Jarboe, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD
August 2nd, 2016 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Absent
Rudolph Worch, III	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Present

Total Deposited for July 2016:

\$675.00

Total Deposited Since May 1st 1989:

\$309,660.00

July Deposits to Planning & Zoning:

Master Electrical New License Deposits	\$600.00 (4)
Master Electrical License Renewal Deposits	\$0
Master Electrical License Renewal Late Fee	\$0
Master Electricians Exam Deposits	\$0
Restricted License New Deposits	\$0
Restricted License Renewal Deposits	\$0
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$0
Low Voltage License Renewal Deposits	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$75.00 (3)
Homeowners Exam	\$0

Insurance Up-Dates for July 2016:

18

July 2016 Change of Address and/or T/A:

0

July 2016 Shelved License:

27

Miscellaneous:

The meeting was called to order by Don Haskin at 7:30 PM. The discussions held by the board concerned the following items:

1. The July minutes were approved as written. Motion by Mr. Spence and seconded by Mr. Worch. The vote was 4-0 to approve the minutes.
2. The following is a list of dates for the Electrical Examiners Board meetings in 2016.

a. January 5th	Board Meeting
b. January 28 th	Master/Low Voltage/Restricted Exam
c. February 2nd	Board Meeting
d. March 1st	Board Meeting
e. April 5th	Board Meeting
f. May 3rd	Board Meeting
g. June 7th	Board Meeting
h. July 5th	Board Meeting
i. July 28th	Master/Low Voltage/Restricted Exam
j. August 2nd	Board Meeting
k. September 6th	Board Meeting
l. October 4th	Board Meeting
m. November 1st	Board Meeting
n. December 6th	Board Meeting
3. The electrical board will send out a new roster every Sunday. Any license request sent in during the week will not be processed and become active to the following Monday. Any licenses that become shelved for insurance reasons will be sent out by email on an individual basis.
4. The board receives one request for a transfer of permit from one electrical contractor to another. The new electrical contractor does not have a St. Mary's County Electrical license so the transfer was denied.
5. The board received a request for a letter of good standing and will process this letter asap for a reciprocal license in another MD county.
6. A new ten hour training class will be given in September. A mass notification email will be sent regarding this class.

Homeowners Exam Applicants for August 2016:

0

Homeowner Exam Results for July 2016:

No Exam

Monitor Homeowners Exam for September 2016:

Danny Johnson

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Master/Restricted/Low Voltage Results for July 2016 and January 2017:

2016 July Exam —2 applicants----- 0 pass 2 fail
2017-January Exam

Monitored Master/Restricted/Low voltage Exam for July 2016:

Craig Spence
Don Haskin

Postage for July 2016:

\$ 4.14

Next Regular Board Meeting:

Next regular board meeting is scheduled for Tuesday September 6th, 2016 at the Governmental Center Carter Building, Leonard Hall Drive, 2nd floor conference room at 7:30 PM.

Motion to Adjourn Meeting:

Motion was made by Mr. Spence and seconded by Mr. Derby

The Following Payments are authorized for the Board Members for August 2016

1) Robert Spence----MEMBER

a) Attend Meeting	\$25.00
b) Monitor Exam	\$25.00
c) Grade Exam	\$25.00
d) Spence Total	\$75.00

2) Chris Worch----MEMBER

a) Attend Meeting	\$25.00
b) Grade Exam	\$25.00
c) Worch Total	\$50.00

3) Ron Derby----Member

a) Attend Meeting	\$25.00
b) Grade Exam	\$25.00
c) Derby Total	\$50.00

4) Don Haskin----CHAIRMAN

a) Attend Meeting	\$25.00
b) Monitor Exam	\$25.00
c) Grade Exam	\$25.00
d) Haskin Total	\$75.00

5) James Johnson-----SECRETARY

a) Attend Meeting	\$0
b) Prepare Meeting Minutes	\$25.00
c) Grade Exam	\$25.00
d) Attend County Board Training	\$25.00
e) Recording Secretary (46 @ \$15.00)	\$690.00
f) Johnson Total	\$765.00

Recording Secretary Performed the Following Duties (July):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Worked on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website

James D. Johnson Jr.
Secretary
 electric.examiners@stmarysmd.com